

HUNTINGTON PUBLIC LIBRARY  
338 Main Street  
Huntington, New York 11743

**MINUTES**

Of a Regular Meeting of the Library Board of Trustees  
Held on June 16, 2009, at  
338 Main Street, Huntington., New York

PRESENT: Trustees: Donald Brosnan, Ann M. Berger, Lauren Gilbert, and Harriet Spitzer; Director: Debra Engelhardt; Assistant Director: Michael Bogin

EXCUSED: Martha Kahn

Mr. Brosnan called the meeting to order at 5:39 p.m.

Ms. Berger made a motion, seconded by Ms. Gilbert, to approve the Library Board Minutes of May 19, 2009, with noted changes. The vote was unanimous.

A motion was made by Ms. Spitzer, seconded by Ms. Gilbert, that Warrant 5/31/09, 6/16/09 and Medicare Reimbursements totaling \$ 767,323.62 is paid. The vote was unanimous.

Ms. Berger stated the Cooperative Buying Agreement with the Huntington School District should be finalized July 7<sup>th</sup> and we should receive notice of the vendors shortly thereafter.

Ms. Spitzer welcomed the new Business Manager, Jennifer Mulvihill, to the Library.

Ms. Berger made a motion, seconded by Ms. Spitzer, to accept the Personnel Report for May. The vote was unanimous.

With regard to Inter-Library Loan charges, Ms. Engelhardt stated that some ILL's will cost patrons more based on new charges from out-of-state libraries. The additional charges do not apply to every out-of-state ILL; therefore, HPL does not need to consider a policy at this time.

Ms. Engelhardt stated that Mary Kelly will continue to attend BID meetings at the Huntington Station Branch location and is attending the Brownfields Project meeting.

Attorney, Andy Lawrence, is continuing to work on obtaining the release of construction liens.

With regard to the Baker/Pisano collection, Ms. Spitzer asked if Teresa Schwind would be present at a future Board meeting to answer any questions and to join in further discussion about the logistics as well as funds needed for maintenance/moving, etc. of this collection. She will be asked to attend the next Board meeting. Ms. Engelhardt will look into using language from a gift document she recently obtained.

Patrick Aievoli and Lisa Gulino from Community Services were present to show a PowerPoint presentation on branding of the Library and future website design. Logo/motto was discussed and revisions will be made. A *Style Guide* will be created for departments who will be responsible for updating their portion of the website. It is anticipated the new website will have a launch date of January, 2010.

Ms. Berger reported there will be a "Friends" Tea this Thursday and was pleased with the e-mail blast that was sent. The Friends are anxious to obtain shelf space for storage of books collected for their upcoming sale in October.

Ms. Spitzer inquired into creating specific e-mail blasts for various affiliate groups and/or events. It is planned to further cultivate these specific lists.

Ms. Engelhardt presented letters for Board approval to be sent to Legislators with regard to the anticipated MTA Payroll Tax and the inclusion of public libraries in the Government Reorganization and Citizen Empowerment Act, or Local Government Consolidation Bill.

A motion was made by Ms. Berger, seconded by Ms. Spitzer, as follows:

WHEREAS the Huntington Public Library is a public sector employer, and  
WHEREAS the New York State Legislature and the Governor have enacted legislation effective September 1, 2009, to financially assist the Metropolitan Transit Authority (MTA) by imposing a 0.34% payroll tax on all employers in our region including the public sector, and  
WHEREAS this newly imposed payroll tax will cost the Huntington Library District approximately \$14,000 per year,  
THEREFORE the Board of Trustees of the Huntington Public Library officially opposes the enactment of this additional legislated tax burden.  
The vote was unanimous.

A motion was made by Ms. Gilbert, seconded by Ms. Berger, as follows:

WHEREAS Education Law in the State of New York already allows for the dissolution or consolidation of a Library District through a simple process, and

WHEREAS the Government Reorganization and Citizen Empowerment Act, or Local Government Consolidation Bill, will allow majorities of voters from outside the Huntington Public Library District to determine the future of the Huntington Public Library,

THEREFORE the Board of Trustees of the Huntington Public Library officially opposes the inclusion of public libraries in the Government Reorganization and Citizen Empowerment Act. The vote was unanimous.

Ms. Engelhardt requested approval for herself and two other staff members to attend the NYLA Conference this October. Board approval was given; however discussion regarding creating a policy for conference attendance will be tabled for another time.

Ms. Engelhardt, along with trustees, recently attended a Trustee Workshop and will be meeting with Ms. Spitzer in advance of the July Board meeting to review various items addressed at that workshop toward implementing best practices at HPL.

At 7:03 p.m. a motion was made by Ms. Berger, seconded by Ms. Gilbert, to go into Executive Session to discuss personnel matters and real estate planning.

At 8:17 p.m., Ms. Spitzer made a motion, seconded by Ms. Gilbert, to reconvene the meeting.

A motion was made by Ms. Gilbert, seconded by Ms. Berger, to adjourn the meeting. At 8:18 p.m., the meeting was adjourned.

Respectfully Submitted:

Prepared By:

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Martha Kahn, Secretary

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Claire Tietjen, Recording Secretary