

HUNTINGTON PUBLIC LIBRARY
338 Main Street
Huntington, New York 11743

MINUTES

Of a Regular Meeting of the Library Board of Trustees
Held on February 16, 2010, at
338 Main Street, Huntington., New York

PRESENT: Trustees: Harriet Spitzer, Ann M. Berger and Ann Skolnick; Director:
Debra Engelhardt; Assistant Director: Michael Bogin

EXCUSED: Lauren Gilbert

Ms. Spitzer called the meeting to order at 5:40 p.m.

Ms. Berger made a motion, seconded by Ms. Scolnick, to approve the Library Board Minutes of January 19, 2010, with noted changes. The vote was unanimous.

Ms. Morgan and Ms. Zirpolo from the Friends were in attendance to present their report which included the following: a general meeting took place on February 3rd where seven new members were enrolled; a chairperson was appointed to work with the librarians on planning new programs; a seat was purchased for the Youth & Parent Services Department; a new e-mail address was established; the coupon event for book purchases was successful; a special sale was held for the over-abundance of books received. Various unsold books will be donated to make room for new books.

Mr. Chuck Rosner was in attendance and stated he was interested in running for one of the two trustee positions open on the ballot this April and was available to answer any questions.

Ms. Kelly Campbell was also in attendance and introduced to all a news website: www.huntington.patch.com for which she is the editor.

A motion was made by Ms. Scolnick, seconded by Ms. Spitzer, that Warrant #20 totaling \$294,468.95 is paid. The vote was unanimous.

A motion was made by Ms. Scolnick, seconded by Ms. Spitzer, that Warrant #21 totaling \$ 7,396.90 is paid. The vote was unanimous.

A motion was made by Ms. Berger, seconded by Ms. Spitzer, that Warrant #22 totaling \$285,004.78 is paid. The vote was unanimous.

A motion was made by Ms. Spitzer, seconded by Ms. Scolnick, that Warrant #3 totaling \$657.26 is paid. The vote was unanimous.

A motion was made by Ms. Scolnick, seconded by Mr. Berger, for the Board to approve the charging of a nominal fee for certain adult programs effective July 1, 2010. The vote was unanimous. Ms. Spitzer inquired as to incorporating new wording into the Library Policy Manual to reflect such change.

The effective date of recent promotions was relayed to the Board. It was decided to discuss/approve this month's Personnel Report after Executive Session.

Ms. Engelhardt stated that the Library is considering offering wireless printing capabilities to patrons. The charge for this service is yet to be determined, though the intent is to charge patrons similarly to those using Library PC's to print.

At 6:25 p.m. the meeting convened to Executive Session to discuss matters relating to upcoming contract negotiations. At 8:03 p.m., Ms. Spitzer reconvened the meeting.

Ms. Berger made a motion, seconded by Ms. Scolnick, to accept the Personnel Report for January. The vote was unanimous.

A motion was made by Ms. Berger, seconded by Ms. Scolnick, to approve the proposed 2010 – 2011 Library budget. The vote was unanimous.

A motion was made by Ms. Berger, seconded by Ms. Scolnick, to approve the continuation of participation with the HUFSD custodial supply bid purchase for 2010 – 2011. The vote was unanimous.

Ms. Engelhardt requested approval for two staff members to attend the Innovative User's Group Conference in April. Board approval was given. It was determined that the By-laws and Policies Committee will discuss the conference attendance policy and return to the Board with their recommendations.

Ms. Spitzer suggested that the issue of reimbursement for the purchase of work clothes for custodial personnel go to Committee for discussion.

A motion was made by Ms. Scolnick, seconded by Ms. Berger, to adjourn the meeting. At 8:25 p.m., the meeting was adjourned.

Respectfully Submitted:

Prepared By:

Ann Scolnick, Secretary

Claire Tietjen, Recording Secretary